HR TOOLKIT

Powered by Salopek & Associates





Complete HR Solutions through Fairfield Watson

Benefits consulting industry leaders offering our clients exclusive access to award-winning human resource experts, products and tools through our partner alliance.







he Fairfield Watson HR Toolkit, powered by Salopek & Associates, will provide organizations with the HR tools and resources required to have a fully functioning and legislatively compliant Human Resources program

As you work with Fairfield Watson, you will learn that we not only have your employees best interests in mind but also your vision and values to help you grow and develop as an organization.





An organization's greatest asset is their people. It's our core purpose to be committed to people."

With the Fairfield Watson HR Toolkit, you will have access to exclusive benefits that will enhance your internal programs and provide expert HR advice along the way:

- Access to an award-winning team of HR Professionals on a 24/7 basis
- Complimentary use of key HR policies and templates
- Preferred pricing on customized HR policy guides and personalized one-on-one consulting to help further customize any documents to your organization

FairfieldWatson.com/HRtoolkit

We're here to answer questions when you're ready. Call or email any time:
403-262-7278 or hr@fairfieldwatson.com



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What's included?

As a client, you will enjoy complimentary access to the following:



75+ COMPLIMENTARY HR POLICIES & TEMPLATES INCLUDING:

- Vacation Policy
- Termination Policy
- Overtime Agreement
- Health & Safety Policy
- Recruitment Strategy Template
- General Holiday Pay
- Performance Management Policy

Each document comes with complimentary consulting time with an HR expert



PREFERRED PRICING ON HR CONSULTING SERVICES

- Access to an award-winning team of HR Consultants
- Access to HR-on-Call services with no set retainers or long term commitments; get HR expert advice when you need it



15% OFF KEY HR MANUALS & GUIDES

- Policy Manual
- Recruitment Guide
- Performance Management Guide
- Corrective Actions Guide
- Disability Management Guide
- Termination Letters & Guides

Why Salopek & Associates?

This partnership fosters our shared belief that people are our organization's biggest assets.

Providing your team with HR tools to help grow your vision, values and your organization.

EXPERT HR ADVICE FROM INDUSTRY LEADERS



Canadian HRReporter Readers' Choice 2022

"HR Management Consultants", "Compensation Consultants", "Outplacement Services"

Canadian HR Awards Finalist 2021 & 2022 "Best Service Provider"

CPHR Award of Excellence "TEAM" 2019

Each Consultant on the Salopek & Associates' team is a Chartered Professional in Human Resources (CPHR) or Certified Human Resources Leader (CHRL), which is a level of assurance, skill and service we are proud to extend to our clients.

Tony Fairfield

Fairfield Watson

President

Janet Salopek

Janet Salopek
President & Founder

Salopek & Associates





HR TOOLKIT





Access your Fairfield Watson HR Toolkit in 4 Simple Steps:

STEP 1



Create an Online Account

- Visit www.FairfieldWatson.com/HRtoolkit
- Sign-up for an account
- Once signed up, you will be able browse a large selection of HR documents and download them directly to your account or computer.

STEP 2



Access to Complimentary Documents

- Browse library of HR templates, policies and procedures
- Add documents to your shopping cart
- When done, click "checkout" and enter code FAIRFIELDWATSONFREE
- Discount will be applied and documents will automatically download to your computer user account
- Once downloaded, an HR Business Partner will contact you within 24 hours with document support

STEP 3



Access to 15% Off Manuals & Guides

- Browse available documents by selecting the category "Manuals & Guides"
- Add documents to your shopping cart
- When done, click "Checkout" and enter code FAIRFIELDWATSON15
- 15% discount will be applied and documents will automatically download to your computer and user account
- Once downloaded, an HR Business Partner will contact you within 24 hours with document support

STEP 4



Access to Preferred Rates on Consulting Services

- Contact your Fairfield Watson Benefits Representative who will connect you with a designated HR Business Partner at Salopek & Associates
- Salopek will provide a complimentary intake to assess your HR needs and discuss how they can support your organization

WATCH A DEMO ON HOW TO ACCESS YOUR FAIRFIELD WATSON HR TOOLKIT



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